Immigration Canada Online Application
www.cic.gc.ca
All work permit applications (new or renew) from inside Canada (e.g. PGWP, Coop Work Permit, Spouse WP) would be under “Work permit extension”.

See how close you are.
Immigration & citizenship

Apply to visit, study, work or immigrate to Canada, apply for citizenship, a permanent resident card or refugee protection, check the status of your application or find a form.

Follow: [Facebook] [Twitter] [YouTube]

Click here to start online application

Topics

My Application
Includes application status, processing times, online applications and paper forms, fee payment, medical and police checks.

Immigrate
Includes Express Entry for skilled immigrants, applications for family sponsorship, start-up visas, tips on fraud and using a representative.

Most requested information and services

- Check your application status
- Check application processing times
- Immigrate as a skilled worker through Express Entry
- Find out if you need a visa to visit

Sign in or create an account
Apply online, pay your fees, get your application status and check your messages.

Check your application status
Get online updates for sponsorship, permanent resident and citizenship applications using your identification number, name, date and place of birth.

Find forms and guides
Get the application forms you need to study, work, visit and immigrate to Canada, or to apply for Canadian citizenship and permanent resident cards.

Check application processing times
How long it takes to process immigration and citizenship applications by type, by country and by category.

Pay your fees
How to pay online or at a bank, based on your application type and your location.

Change your address
How to change your address, depending on your location and whether you have an application currently in progress.
View the applications you submitted

Review, check the status or read messages about your submitted application.

<table>
<thead>
<tr>
<th>Application type</th>
<th>Application number</th>
<th>Applicant name</th>
<th>Date submitted</th>
<th>Current status</th>
<th>Messages</th>
<th>Action</th>
</tr>
</thead>
</table>

No data available in table

Do you apply on paper? You can check your application status online if you add [link] your paper application to your account.

Continue an application you haven’t submitted

Continue working on an application or profile you haven’t submitted or delete it from your account.

<table>
<thead>
<tr>
<th>Application type</th>
<th>Date Created</th>
<th>Days left to submit</th>
<th>Date last saved</th>
<th>Action</th>
</tr>
</thead>
</table>

No data available in table

Start an application

- **Apply to come to Canada**: Includes applications for Visitor Visas, Work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.
- **Refugees**: Apply for temporary health care benefits
  - Use this application if you are a protected person or refugee claimant who wants to apply for the Interim Federal Health Program.
- **Students**: Transfer schools
  - For approved study permit holders only.
  - Tell us if you are changing designated learning institutions.
  - You will need your application number.

Account messages

Read messages related to your account. Messages about a submitted application are on your application status page.

You have no messages.

Report a problem or mistake on this page.
Personal checklist

Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have received a document checklist and/or a personal reference code, based on the answers you provided.

* Please enter your personal reference code to begin your application. (required)

Continue  Cancel

I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application after you have logged into your account, you will not receive a personal reference code, as the system will save your document checklist right into your account.

Determine your eligibility and apply online:

Visitor visa, study and/or work permit

Express Entry (EE)

International Experience Canada (IEC)

Report a problem or mistake on this page
Click the “?” button to obtain help from CIC whenever you are not sure about the question.
Select one based on your purpose for THIS application.

<table>
<thead>
<tr>
<th>Your purpose</th>
<th>Selection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renew SP</td>
<td>Study</td>
</tr>
<tr>
<td>Renew SP + Coop WP</td>
<td>Study</td>
</tr>
<tr>
<td>PGWP, Coop Work Permit, Spouse Work Permit</td>
<td>Work</td>
</tr>
<tr>
<td>TRV</td>
<td>Study (SP holder) or Work (PGWP holder)</td>
</tr>
<tr>
<td>Visitor record extension</td>
<td>Visit</td>
</tr>
</tbody>
</table>

Legend

<table>
<thead>
<tr>
<th>SP</th>
<th>Study Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>PGWP</td>
<td>Post Graduation Work Permit</td>
</tr>
<tr>
<td>TRV</td>
<td>Temporary Resident (Entry) Visa</td>
</tr>
</tbody>
</table>
What would you like to do in Canada? [ ]

How long are you planning to stay in Canada?

- Temporarily - less than 6 months
- Temporarily - more than 6 months
- Permanently

What is your current country of residence? [ ]

Do you have a family member who is a Canadian citizen or permanent resident? [ ]

What is your date of birth? [ ]

-- Day -- -- Month -- -- Year --
If you have selected “Worker”, you will see this question.
If you have selected “Student”, you will jump to the end of this questionnaire.

You don’t need to apply anything if you are qualified to work on-campus.
Choose “Yes” only if you are applying for PGWP this time.

You don't need to apply anything if you are qualified to work off-campus.

Choose “Yes” only if you are applying for a Coop WP this time.
If you apply renew SP and COOP WP at the same time.

None of the student work permits (PGWP, COOP WP) needs a job offer.
Confirmation of completion letter from your faculty (Make sure it has information on program completion date).

Final transcript from your SOLUS portal.
PGWP question 2

Find out if you're eligible to apply

Do you have an official letter from your school that confirms you've completed your study program, as well as a copy of your final transcript? (required)

- Please make a selection
- Please make a selection
- Final transcript
- Letter from educational institution
- Formal Notification
- Other

Just choose the letter option.
Medical Exam

Find Out if You’re Eligible to Apply

Have you had a medical exam performed by a CIC authorized panel physician (doctor) within the last 12 months? [ ] Yes [ ] No

[ ] Exit Questionnaire

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire.

Supporting Documents

<table>
<thead>
<tr>
<th>Details</th>
<th>Document Name</th>
<th>Help</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Provided</td>
<td>Passport or Travel document (required)</td>
<td></td>
<td>Upload File</td>
</tr>
<tr>
<td>Not Provided</td>
<td>Proof of Medical Exam (required)</td>
<td></td>
<td>Upload File</td>
</tr>
<tr>
<td>Not Provided</td>
<td>Digital or Notify Date</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not Provided</td>
<td>Letter or traditional receipt</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proof means any record or receipt of the medical exam you have done if you answered “Yes” to the above question. Not the result of the exam. If you can’t find any record, write an explanation letter in Word file to explain that you could not find a receipt and indicate the date that you remember roughly when it was done and where it was done, etc. Then upload the file here.
Click on the “?” to see the list of “Designated Country”.
Canada is NOT a designated country.
When applying COOP WP or PGWP, if your work could fall in these fields, you should choose “YES”. You might be asked to perform medical exam. Then just follow the instructions coming up.

If you choose “NO”, your work permit could be restricted to not allowing you to do any job in these fields.
If you need to do a medical exam, you will see this question. It’s suggested to choose “NO” so you could submit this application first then go to take your medical exam. During the waiting time for your application to be processed, you should have enough time to complete your medical exam and the result will be sent to CIC before your application will be processed.
Once you have chosen to submit your medical exam after submitting your application, you will see this required document. Just click on the “!” (or “?”) and download the “Request for Medical Exam” form. Check the “YES” box and save the file then upload here.

If you have recently renewed your passport, photocopy both your old and current passports. Put your current passport pages on top. Put the information page of your current passport (with your picture, name, issue and expire dates) as first page.
Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

**Study Permit (in Canada)**
You may be eligible to extend your stay in Canada as a student

**Temporary Resident Visa**
You will need a temporary resident visa to return to Canada.

If you are working or studying in Canada, your temporary resident visa may expire at the same time as your work or study permit. If your work or study permit is expiring soon, please renew your study or work permit first. Once your study or work permit is approved, you may apply for your temporary resident visa.

Continue

Exit Questionnaire
Checklist sample: PGWP

Confirmation of completion letter from your faculty (Make sure it has information on program completion date).

Final transcript from your SOLUS portal.
Click on the link to download the form to your computer. Fill it out on your computer and then “Validate” the form.

If it doesn’t open, right click and choose “Save Link As”. Then open it using ADOBE software from the saved to folder.

Then DO NOT print out. NO NEED to sign. Just upload the completed PDF form. Remember to re-validate every time you have made changes.

Internship letter from internship office.

Verification of Enrolment letter from Registrar’s office in Gordon Hall. Make sure to have planned graduation date in the letter.

CIC guideline: https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/prepare/get-documents.html

Possible supporting documents: Bank balance, most recent lump sum deposit record, tuition receipt for coming term(s), rent payment receipt for coming month(s), scholarship letter for coming year, etc.
Verification of Enrolment
http://www.queensu.ca/registrar/verification-enrolment

Checklist sample: TRV

You’re only allowed to upload one file, not one page. If you have scanned any document in many pages, just merge them to one file. You could get technical help from IT if you don’t know how to merge pages. There are also some free services online such as: https://www.pdfmerge.com/

Order your transcript:
http://www.queensu.ca/registrar/transcripts/ordering

Click on the “?” button to get detailed instruction on photos.

Verification of Enrolment
http://www.queensu.ca/registrar/verification-enrolment
Form for all Work Permits

Your Study Permit expiry date

If it doesn’t allow you to put in any past date, just put in tomorrow’s date.
If you have any other ID card (document) from your own country other than your passport.

### PASSPORT
- **1** *Passport number*
- **2** *Country of issue*
- **3** *Issue date*
- **4** *Expiry date*  
  - YYYY-MM-DD
  - YYYY-MM-DD

### NATIONAL IDENTITY DOCUMENT
- **1** Do you have a national identity document?  
  - *No*  
  - *Yes*
- **2** Document number
- **3** Country of issue
- **4** Issue date
- **5** Expiry date  
  - YYYY-MM-DD
  - YYYY-MM-DD

### US PR CARD
- **1** Are you a lawful Permanent Resident of the United States with a valid alien registration card (green card)?  
  - *No*  
  - *Yes*
- **2** Document number
- **3** Expiry date  
  - YYYY-MM-DD

### CONTACT INFORMATION
If submitting your application by mail:
- All correspondence will go to this address unless you indicate your e-mail address below.
<table>
<thead>
<tr>
<th><strong>Residential address</strong></th>
<th>Same as mailing address?</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Apt/Unit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>City/Town</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Telephone</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Type</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Business</strong></td>
<td>1 (905) 688-5550</td>
<td></td>
</tr>
<tr>
<td><strong>Fax no.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Country Code No.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>E-mail address</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>COMING INTO CANADA</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1</strong></td>
<td>Date and place of your original entry to Canada</td>
<td>2008-09-02</td>
</tr>
<tr>
<td></td>
<td>YYYY-MM-DD</td>
<td></td>
</tr>
<tr>
<td><strong>2</strong></td>
<td>a) The original purpose for coming to Canada</td>
<td>Study</td>
</tr>
<tr>
<td></td>
<td>b) Other</td>
<td></td>
</tr>
<tr>
<td><strong>3</strong></td>
<td>Date and place of your most recent entry to Canada (if not the same as original entry)</td>
<td>2012-08-25</td>
</tr>
<tr>
<td></td>
<td>YYYY-MM-DD</td>
<td></td>
</tr>
<tr>
<td><strong>4</strong></td>
<td>If applicable, provide the document number of the most recent Visitor Record, Study Permit or Work Permit issued to you.</td>
<td>Date</td>
</tr>
<tr>
<td></td>
<td>YYYY-MM-DD</td>
<td></td>
</tr>
</tbody>
</table>

**Document Number**: F123456789
For all student work permit applications (COOP, PGWP), you could leave these fields empty.
**EDUCATION**

Have you had any post secondary education (including university, college or apprenticeship training)?

If you answered "yes", give full details of your highest level of post secondary education.

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>School/Facility name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008 07</td>
<td>2013 04</td>
<td>University of Toronto</td>
</tr>
</tbody>
</table>

**EMPLOYMENT**

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator)

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Current Activity/Occupation</th>
<th>Company/Employer/Facility name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008 07</td>
<td>2013 04</td>
<td>Student</td>
<td>Queen's University</td>
</tr>
</tbody>
</table>

2. Leave blank
Make sure to read and understand all questions before answering them.

“Validate” every time you have made changes.
Just list all permit(s) and visa you have ever applied.

<table>
<thead>
<tr>
<th>Background Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>You must complete this section if you are 18 years of age or older.</td>
</tr>
<tr>
<td>1) Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>b) Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>c) If you answered &quot;yes&quot; to question 1a or 1b, please provide details.</td>
</tr>
<tr>
<td><strong>Study Permit, Work Permit, Temporary Resident Visa</strong></td>
</tr>
<tr>
<td>2) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>c) Have you previously applied to enter or remain in Canada?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>d) If you answered &quot;yes&quot; to question 2a, 2b) or 2c); please provide details.</td>
</tr>
<tr>
<td>3) Have you ever committed, been arrested for, or been charged with, or convicted of any criminal offence in any country?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>b) If you answered &quot;yes&quot; to question 3a), please provide details.</td>
</tr>
<tr>
<td>4) Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (excluding non obligatory national service, reserve or volunteer units)?</td>
</tr>
<tr>
<td>![No] [Yes]</td>
</tr>
<tr>
<td>b) If you answered &quot;yes&quot; to question 4a), please provide dates of service and countries where you served.</td>
</tr>
</tbody>
</table>
Form for Study Permit

(If you apply SP + COOP WP together, you will use this form)

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 UCI</td>
<td></td>
</tr>
<tr>
<td>2 I want to stay in</td>
<td></td>
</tr>
<tr>
<td>3 I am applying for one or more of the following:</td>
<td></td>
</tr>
<tr>
<td>☐ An initial study permit or extension of study permit</td>
<td></td>
</tr>
<tr>
<td>☐ Restoration of temporary resident status as a student</td>
<td></td>
</tr>
<tr>
<td>☐ Initial temporary resident permit or extension of temporary resident permit</td>
<td></td>
</tr>
<tr>
<td>PERSONAL DETAILS</td>
<td></td>
</tr>
<tr>
<td>1 Full name</td>
<td></td>
</tr>
<tr>
<td>Family name (as shown on your passport or travel document)</td>
<td></td>
</tr>
<tr>
<td>Given name(s) (as shown on your passport or travel document)</td>
<td></td>
</tr>
<tr>
<td>2 Have you ever used any other name (e.g., Nickname, maiden name, alias, etc.)?</td>
<td></td>
</tr>
<tr>
<td>☐ No</td>
<td>☐ Yes</td>
</tr>
<tr>
<td>Family name</td>
<td></td>
</tr>
<tr>
<td>Given name</td>
<td></td>
</tr>
<tr>
<td>3 Sex</td>
<td></td>
</tr>
<tr>
<td>☐ Male</td>
<td>☐ Female</td>
</tr>
<tr>
<td>4 Date of birth</td>
<td></td>
</tr>
<tr>
<td>YYYY MM DD</td>
<td></td>
</tr>
<tr>
<td>5 Place of birth</td>
<td></td>
</tr>
<tr>
<td>City/Town</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>6 Citizenship</td>
<td></td>
</tr>
<tr>
<td>7 Current country of residence</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td>Status</td>
</tr>
<tr>
<td>Canada</td>
<td>Student</td>
</tr>
<tr>
<td>8 Previous countries of residence: During the past five years have you lived in any country other than your country of citizenship or your current country of residence (indicated above) for more than six months?</td>
<td></td>
</tr>
<tr>
<td>☐ No</td>
<td>☐ Yes</td>
</tr>
</tbody>
</table>
If you have any other ID card (document) from your own country other than your passport.

**LANGUAGE(S)**

1. *a) Native language/Mother Tongue

b) Are you able to communicate in English or French? *

* Yes

* No

d) Have you taken a test from a designated testing agency to assess your proficiency in English or French? *

* Yes

**PASSPORT**

1. *Passport number

2. *Country of issue

3. *Issue date

4. *Expiry date

YYYY-MM-DD

YYYY-MM-DD

**NATIONAL IDENTITY DOCUMENT**

1. Do you have a national identity document? *

* No

* Yes

2. Document number

3. Country of issue

4. Issue date

5. Expiry date

YYYY-MM-DD

YYYY-MM-DD

**US PR CARD**

1. Are you a lawful Permanent Resident of the United States with a valid alien registration card (green card)? *

* No

* Yes

2. Document number

3. Expiry date

YYYY-MM-DD

**CONTACT INFORMATION**

If submitting your application by mail:

- All correspondence will go to this address unless you indicate your e-mail address below.
2. Residential address: Same as mailing address? Yes

3. Telephone:
   - Type: Business
   - Number: 1 (905) 688-5550

5. Fax no.:

6. E-mail address:

COMING INTO CANADA:

1. Date and place of your original entry to Canada:
   - Date: 2008-09-02
   - Place: Toronto

2. a) The original purpose for coming to Canada:
   - Study

   b) Other:

3. Date and place of your most recent entry to Canada (if not the same as original entry):
   - Date: 2012-08-25
   - Place: Toronto

4. If applicable, provide the document number of the most recent Visitor Record, Study Permit or Work Permit issued to you:
   - Document Number: F123456789
Your current bank balance + estimated income for the coming year.

CIC guideline:
http://www.cic.gc.ca/english/study/study-how-documents.asp#doc3

Possible supporting documents: Bank balance, most recent lump sum deposit record, tuition receipt for coming term(s), rent payment receipt for coming month(s), scholarship letter for coming year, etc.

Queen's University is: O19376023352
http://www.cic.gc.ca/english/study/study-institutions-list.asp

If you apply extend SP + Coop WP.
### Background Information

You must complete this section if you are 16 years of age or older.

**1.** Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis?

   - [ ] No
   - [ ] Yes

**b.** Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada?

   - [ ] No
   - [ ] Yes

**c.** If you answered "yes" to question 1a or 1b, please provide details.

<table>
<thead>
<tr>
<th>Permit(s) and Visa</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**2.** Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?

   - [ ] No
   - [ ] Yes

**b.** Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country?

   - [ ] No
   - [ ] Yes

**c.** Have you previously applied to enter or remain in Canada?

   - [ ] No
   - [ ] Yes

If you answered "yes" to question 2a, 2b, or 2c, please provide details.

- *Study Permit, Work Permit, Temporary Resident Visa*

**3.** Have you ever committed, been arrested for, or been charged with or convicted of any criminal offence in any country?

   - [ ] No
   - [ ] Yes

If you answered "yes" to question 3a, please provide details.

**4.** Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (including non obligatory national service, reserve or volunteer units)?

   - [ ] No
   - [ ] Yes

If you answered "yes" to question 4a, please provide dates of service and countries where you served.

<table>
<thead>
<tr>
<th>Service Dates and Countries</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Just list all permit(s) and visa you have ever applied.