



QUIC WORLD LINK AMBASSADOR 2024-25

- DEPARTMENT:** Queen's University International Centre (QUIC)
- WORK PERIOD:** August 20, 2024 – April 20, 2025
- ELIGIBILITY:** Queen's University Student
Must be currently enrolled for Winter 2024 and continuing studies in 2024-25
Work-Study Program Entitlement is encouraged but not required
- RATE OF PAY:** \$16.55/hour; 5 hrs/week on average.
Some evening and weekend work may be required.
Additional hours may be required for training and orientation.

APPLICATION DEADLINE: February 23, 2024

JOB SUMMARY:

The World Link Program at the Queen's University International Centre (QUIC) promotes learning, sharing, acceptance, and celebration of diverse cultures within the Queen's community. World Link (WL) Ambassadors participate in planning and facilitation of social and cultural activities (e.g. games nights, movie nights, bus trips) that promote interaction & cultural learning between international, exchange and domestic students in the Queen's community. World Link Ambassadors work closely with the program coordinator, a team of program volunteers and with the QUIC staff.

DUTIES AND RESPONSIBILITIES:

- Assist in the planning and delivery of WL social events;
- Building a respectful inclusive rapport with participants;
- Ensuring event participants have a positive experience and are engaged in activities;
- Ensuring proper completion of housekeeping tasks (incl. kitchen and hall set-up, clean-up);
- Promotion of WL events/activities;
- Assisting in program evaluation;
- Other duties as needed.

WHAT IS REQUIRED:

- International student or a domestic student with international experience;
- Excellent interpersonal, communication and organizational skills;
- Working well in a team;
- Experience in organizing events;
- Facilitation skills with the ability to energize and engage others;
- Desire to learn and further develop transferable leadership skills;
- Media, web, presentation and graphic design skills and experience;

- Understanding challenges related to cultural transition;
- Ability to exercise sound judgment;
- Ability to work independently when needed;
- Prior working or volunteering at the QUIC considered an asset.

POSITION BENEFITS:

- Working with the QUIC team, learning about International Education in Canada
- Supporting international student transition to Queen's and to Canada;
- Develop communication and intercultural skills in a professional setting;
- Develop marketing and promotional skills;
- Access to professional development opportunities with Queen's Student Affairs;
- Network in university communities.

HOW TO APPLY:

Please email your resume and cover letter to sh42@queensu.ca, with "WL Ambassador" in the subject line. In your cover letter outline why you wish to work with the QUIC, and any relevant experience and skills you may have.

Only those selected for an interview will be contacted.

In your application please include:

1. Your student number
2. Year of study and program
3. Registration status self-identification (International Student, Domestic Student)

If you are taking part of the **Work Study Program**, please be ready provide relevant details such as confirmation that you have applied (and been approved) for the Work Study Program at Queen's. [Click here](#) for Work Study information.

Domestic students with international experience may apply.

In order to address the unique needs and concerns of international students, this opportunity is open primarily to qualified individuals who self-identify as international students and temporary residents who hold a valid study permit. This initiative follows the provisions of a special program and special employment as outlined by the [Ontario Human Rights Commission](#).

Queens University is committed to employment equity and diversity in the workplace and welcomes applications from individuals from equity seeking groups such as women, racialized/visible minorities, Indigenous/Aboriginal peoples, persons with a disability, persons who identify in the LGBTQ+ community and others who reflect the diversity of Canadian society.

Queen's University is situated on the traditional Anishinaabe and Haudenosaunee territory.
We are grateful to be able to live, learn and play on these lands.