

# Immigration Canada Online Application Guide





## Immigration and citizenship

Come to Canada for work, study or travel, and take steps toward becoming a permanent resident or Canadian citizen.

### Special measures

- [Haiti](#)
- [Iran](#)
- [Israel, the West Bank and the Gaza Strip](#)
- [Lebanon](#)
- [Sudan](#)
- [Ukraine](#)
- [All special measures](#)

### Most requested

- [Sign in to your IRCC account](#)
- [Check your application status](#)
- [Current processing times](#)
- [Find an application form](#)
- [Portals for representatives and partners](#)

## IRCC applications

Pay your fees, give biometrics, get a medical exam or police certificate, use an immigration representative

[Go to IRCC applications](#) →

## Visas, permits and immigration

### [Visit Canada](#)

Visitor visa, electronic travel authorization (eTA), super visa, transit visa, visit on business, extend your visit

### [Study in Canada](#)

Study permits, designated learning institutions (DLIs), work while you study, change schools

### [Live in Canada permanently](#)

Permanent residence (PR) programs such as Express Entry, family sponsorship and the Provincial Nominee Program (PNP)

### [Refugees and asylum](#)

Claim asylum, resettle as a refugee, sponsor a refugee, Economic Mobility Pathways Pilot (EMPP)

### [Work in Canada temporarily](#)

Work permits for up to 3 years, post-graduation work permit (PGWP), hire foreign workers

### [International Experience Canada \(IEC\)](#)

Special program for youth aged 18 to 35 to work and travel abroad, including working holiday visas

Go to [this website](#) to find the application portal.

Click here to start online application.

Click here to check weekly updated processing time info from Immigration Canada.

# 1 Get ready to apply

- [Explore immigration programs](#) >
- [Get to know Canada](#) >
- [Using a representative to apply](#) >
- [Protect yourself from fraud](#) >

## Documents you may need to get before you apply

- [Medical exam](#) >
- [Police certificate](#) >

# 2 Apply

- [Sign in to your IRCC account](#) >
- [Find the forms you need to apply](#) >
- [Prepare a complete application package](#) >
- [Pay your fees](#) >
- [Find an office or visa application centre \(VAC\)](#) >

## Documents you may need to get after you apply

- [Biometrics \(fingerprints and photo\)](#) >
- [Medical exam](#) >
- [Police certificate](#) >

# 3 Wait for a decision



Government  
of Canada

Gouvernement  
du Canada

[Français](#)

Search IRCC



MENU ▾

[Canada.ca](#) > [Immigration and citizenship](#) > [My application](#)

## Sign in to your IRCC account

**We have many accounts you could be looking for.**

To get to the right account, you need to tell us about your application.



**Sign in to your existing account**

**You don't have an account**

**Are you an authorized representative or IRCC partner?**

[View accounts for authorized representatives and partners](#) ➔

Did you find what you were looking for?

Yes

No

To get to the right account sign-in page, tell us what your application is for.

Visitor visa

Express Entry

Study permit

You used one of these 2 accounts:



IRCC secure account (GCKey or Sign-In Partner)

or



IRCC portal

 [Not sure which account you used?](#)

Work permit (including post-graduation, IEC and extensions)

Another application (study extension, immigration, citizenship and more)

► **Check the status** of these applications

► **Upload requested documents** for these applications



► Study permit applicants

► Delays with the status of your medical exam results

► Student Direct Stream applicants

► Francophone Minority Communities Student Pilot applicants

Sign in



GCKey username and password



Canadian *Interac*® Sign-In Partner

► Not sure how to sign in?

or

Create an account



Register for an account

## Help with your account



## View the applications you submitted

Review, check the status or read messages about your submitted application.

 Showing 0 to 0 of 0 entries | Show 

5

 entries

Application type ↑↓	Application number ↑↓	Applicant name ↑↓	Date submitted ↓	Current status ↑↓	Messages ↑↓	Action
No data available in table						

Did you apply on paper or don't see your online application in your account? [Add \(link\) your application to your account](#) to access it and check your status online.

## Continue an application you haven't submitted

Continue working on an application or profile you haven't submitted or delete it from your account.

Search:

 Showing 0 to 0 of 0 entries | Show 

5

 entries

Application type ↑↓	Date Created ↓	Days left to submit ↑↓	Date last saved ↑↓	Action
No data available in table				

## Start an application

### [Apply to come to Canada](#)

Includes applications for visitor visas, work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.

If you're applying for a study permit, we encourage you to [apply using the IRCC Portal](#).

Note: You **must** apply through this portal (IRCC secure account) if you're applying with a family member who needs a work permit.

### [Refugees: Apply for temporary health care benefits](#)

Use this application if you are a protected person or refugee claimant who wants to apply for the Interim Federal Health Program.

### [Citizenship: Apply for a search or proof of citizenship](#)

Use this application to apply for proof of citizenship (citizenship certificate) or to search citizenship records.

## Account messages

Read messages related to your account. Messages about a submitted application are on your application status page.

You have no messages.

# Personal checklist

## Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have received a document checklist and/or a personal reference code, based on the answers you provided.

\* Please enter your personal reference code to begin your application. *(required)*



Continue

Cancel

## I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application **after you have logged into your account**, you will not receive a personal reference code, as the system will save your document checklist right into your account.

**Determine your eligibility and apply online:**

Visitor visa, study and/or work permit

Express Entry (EE)

International Experience Canada (IEC)

Report a problem or mistake on this page



Start Again

Print

Report a Technical Issue

Help

Click the "?" button to get help from CIC whenever you are not sure about a question.

## Find out if you're eligible to apply

\* All fields are mandatory

What would you like to do in Canada?



Please make a selection



How long are you planning to stay in Canada?

Please make a selection



Which country issued your passport?



Please make a selection



What is your current country/territory of residence? If you are presently in Canada, you should select Canada.



Please make a selection



Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older?

Please make a selection



What is your date of birth?



Select year



Select month



Select day



Save and Exit Questionnaire

Next



## Find out if you're eligible to apply

Select one based on your purpose for **THIS** application.

What would you like to do in Canada? [?](#)

Please make a selection

- Please make a selection
- Study
- Visit
- Move there
- Work
- Transit only - less than 48 hours
- IEC - Travel and Work
- Please make a selection

What is your current country/territory of residence? If you are presently in Canada, you should select Canada. [?](#)

Please make a selection

Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older?

Please make a selection

What is your date of birth? [?](#)

Select year 
 Select month 
 Select day

Save and Exit Questionnaire

Next

Your purpose	Selection
Renew SP	Study
Renew SP + Coop WP	Study
PGWP, Coop Work Permit, Research/Post-Doc Work Permit, Spouse Work Permit	Work
TRV	Study (SP holder) or Work (PGWP holder)
Visitor record extension	Visit

Legend	
SP	Study Permit
PGWP	Post Graduation Work Permit
TRV	Temporary Resident (Entry) Visa



Identification

Upload  
documentsReview  
application

Payment

Application  
submitted

What would you like to do in Canada? ?

How long are you planning to stay in Canada?

Temporarily - less than 6 months

Temporarily - more than 6 months

Permanently

What is your current country of residence? ?

Do you have a family member who is a Canadian citizen or permanent resident? ?

What is your date of birth? ?

-- Day --

-- Month --

-- Year --



Exit

Next





MENU ▾

[Home](#) > [Online Services](#)



Start Again



Modify my Answers



Print



Report a Technical Issue



Help

## Find out if you're eligible to apply

Do you have a provincial or territorial attestation letter or meet an exception from submitting a provincial or territorial attestation letter?  
(required) ?

Please make a selection



Please make a selection

Yes, I have a provincial or territorial attestation letter

Yes, I meet an exception from submitting a provincial or territorial attestation letter

Next



**Important:** This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act and Regulations, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

## Application Form(s)

### Application Form(s)

Details	Document name	Instructions	Options
Not provided	Application for Study Permit Made Outside of Canada (IMM1294) (required)	?	<a href="#">Upload file</a>

## Supporting documents

### Supporting documents

Details	Document name	Instructions	Options
Not provided	Proof of Provincial or Territorial Attestation Letter (PAL or TAL) Exception (required)	?	<a href="#">Upload file</a>
Not provided	Letter of Acceptance or Letter of Enrollment / Registration (required)	?	<a href="#">Upload file</a>
Not provided	Passport (required)	?	
Not provided	Student Exchange Letter (required)	?	
Not provided	General Education and Employment Form (required)	?	<a href="#">Upload file</a>
Not provided	Proof of Means of Financial Support (required)	?	<a href="#">Upload file</a>
Not provided	Digital photo (required)	?	<a href="#">Upload file</a>
Not provided	Family Information (IMM5645) (required)	?	<a href="#">Upload file</a>

If you are excepted for the PAL, just write a simple letter (word or pdf file) to explain the reason and upload here.


Start Again

Print

Report a Technical Issue

Help

## Find out if you're eligible to apply

What is your current immigration status in Canada? 

Student

Please make a selection

Student

Worker

Visitor

Temporary Resident Permit Holder

Refugee Claimant

Live-in Caregiver

## Find out if you're eligible to apply

Do you plan to work on campus?

Please make a selection

Please make a selection

Yes

No

You don't need to apply anything if you are qualified to work on campus.

If you have selected "Worker," you will see this question.

If you have selected "Student," you will jump to the end of this questionnaire.



Are you a full-time student at a participating post-secondary institution and want to work off-campus up to 20 hours per week?



Yes  
No

You don't need to apply anything if you are qualified to work off campus.

Choose "Yes" only if you are applying for PGWP.

No

work off-campus up to 20 hours per week?



Have you recently graduated from a participating Canadian post-secondary institution for which your study program was full-time and a minimum of eight months?

Yes  
No

program)?

Is your work an essential part of your studies (for example, a Co-Op or internship program)?

Yes  
No

Choose "Yes" only if you are applying for a Coop WP.



Exit

Next



If you apply to **renew SP and COOP WP** at the same time.

Identification Upload Documents Review Application Payment Application Submitted

### Find Out if You're Eligible to Apply

\* All fields are mandatory

Do you also want to apply for a work permit?

No

Please make a selection

Yes, I wish to apply for a CoOp Work Permit

No

None of the student work permits (PGWP, COOP WP) require a job offer.

Identification Upload documents Review application Payment Application submitted

Have you been told by a Citizenship and Immigration Canada office that you are approved in principle for permanent residence in Canada?

Have you submitted a permanent resident application in Canada?

Do you have a written job offer?

Exit Next

## PGWP question



Government  
of Canada

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du Canada

Jobs ▾

Immigration ▾

Travel ▾

Business ▾

Benefits ▾

Health ▾

Taxes ▾

More services ▾

[Home](#) → [Online Services](#)

↻ Start Again

✎ Modify my Answers

🖨 Print

💬 Report a Technical Issue

❓ Help

## Find out if you're eligible to apply

Do you have an official letter from your school that confirms you've completed your study program, as well as a copy of your final transcript?  
*(required)*

Yes ▾

Please make a selection

Yes

No

Next

**Important:** This information is for reference only and no immigration decision will be made based on your answers. Your answers will be reviewed by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you may expect.

**Confirmation of completion letter from your faculty** (make sure it has information on your program completion date).

**Get your final transcript from SOLUS.**

Contact information

Government

Transparency

Feedback

If you apply to **renew SP and COOP WP** at the same time.

Identification Upload Documents Review Application Payment Application Submitted

### Find Out if You're Eligible to Apply

\* All fields are mandatory

Do you also want to apply for a work permit?

No

Please make a selection

Yes, I wish to apply for a CoOp Work Permit

No

None of the student work permits (PGWP, COOP WP) require a job offer.

Identification Upload documents Review application Payment Application submitted

Have you been told by a Citizenship and Immigration Canada office that you are approved in principle for permanent residence in Canada?

Have you submitted a permanent resident application in Canada?

Do you have a written job offer?

Exit Next



## Medical Exam


### Find Out if You're Eligible to Apply

Have you had a medical exam performed by a CIC authorized panel physician (doctor) within the last 12 months? 

\* All fields are mandatory

Please make a selection

Yes  
No

 Exit Questionnaire

Next 

**Important:** This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read full notice](#)

### Supporting Documents

Details	Document Name	Help	Options
Not Provided	Passport or Travel document (required)		<input type="button" value="Upload File"/>
Not Provided	Proof of Medical Exam (required)		
Not Provided	Digital Photo (required)		
Not Provided	Letter of Acceptance (required)		

If you answered "Yes" to the above question, you must submit proof (any record or receipt of the medical exam). Do not submit the results of your exam. If you can't find any record, write a letter explaining that you could not find a receipt and indicate the date you had your medical exam, where it was done, etc. Then upload the file here.

## Find out if you're eligible to apply

A medical exam is needed before you submit your application for foreign nationals who:

- want to stay in Canada for more than 6 months and have lived in one or more **designated countries or territories** for more than six months in the past year or;
- intend to work in one of the following jobs:
  - health sciences worker
  - clinical laboratory worker
  - patient attendant in nursing or geriatric homes
  - medical student admitted to Canada to attend university
  - medical elective and physician on short term assignment
  - teacher of primary or secondary schools or other teachers of small children
  - domestics worker, someone who gives in-home care to children, the elderly or disabled
  - day nursery worker

**Canada is NOT a designated country.**

When applying for a COOP WP or PGWP, choose "Yes" if your work could fall in these fields. You might be asked to get a medical exam. If so, follow the instructions on the next page.

If you choose "No," your work permit could be restricted, and you may not be able to work in these fields.

Do you fit into one of these categories? **(required)** ?

Please make a selection

[Save and Exit Questionnaire](#)

[Next](#)



## Find out if you're eligible to apply

Will you be getting a medical exam before submitting your application? Sending medical results, if required, as part of your application package will speed up the processing of your application.

For a medical exam, you must see a physician on [Canada's list of Panel Physicians](#) (required) ?

Please make a selection ▾

Please make a selection

Yes

No

Next



If you need to get a medical exam, you will see this question. It's recommended to choose "No" so you can submit this application, then go to get your medical exam. While you are waiting for your application to be processed, you should have enough time to complete your medical exam, and the result can be sent to CIC before your application has been processed.

**Important:** This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will

## Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

### Study Permit (in Canada)

You may be eligible to extend your stay in Canada as a student

[Continue](#)

### Temporary Resident Visa

You will need a temporary resident visa to return to Canada.

If you are working or studying in Canada, your temporary resident visa may expire at the same time as your work or study permit. If your work or study permit is expiring soon, please renew your study or work permit first. Once your study or work permit is approved, you may apply for your temporary resident visa.

[Continue](#)[Exit Questionnaire](#)

## Checklist sample: PGWP

been submitted. Please ensure that you scan and attach all relevant documents to your online submission. Any documents received by mail related to this application will not be considered.

### Application Form(s)

Document Name	Instructions	Options
Application Form(s)		
Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710) (required)	?	<a href="#">Upload File</a>

#### Document: Recent Education Transcript

If you're applying for a Post Graduation Work Permit, you must provide a final transcript from your school that confirms you've completed your study program.

If you're applying for a visa to return to Canada and you have a valid work or study permit, you must submit your most recent school transcript.

Your transcript must be on your school's official letterhead or printed from your school's website and should include information like:

- the classes you attended
- when you took these classes
- your final marks (if you completed the study program)
- the reasons why you didn't complete your study program, and
- anything else that could be relevant

### Supporting Documents

Document Name	Instructions	Options
Recent Education Transcript (required)	?	<a href="#">Upload File</a>
Completion of Studies Letter (required)	?	<a href="#">Upload File</a>
Passport (required)	?	<a href="#">Upload File</a>
Digital photo (required)	?	<a href="#">Upload File</a>

**Confirmation of completion letter from your faculty** (make sure it has information on your program completion date).

**Download transcript from your SOLUS portal.**

Provide language test result here.

<https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/after-graduation/eligibility/language-results.html>

### Optional Documents

Document Name	Instructions	Options
Optional Documents		
Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?	<a href="#">Upload File</a>
Client Information	?	<a href="#">Upload File</a>

### Fees

	Quantity	Price (CAD) per unit	Total (CAD)
on	1	\$155	\$155
nit	1	\$100	\$100
Work Permit Holder Fee	1	\$100	\$100

The fee shown is an estimate based on the fees in effect on the day that this Personal Reference Code is issued. The actual fees to be paid will be calculated on the date of submission.

## Checklist sample: SP + COOP

### Application Form(s)

Application Form(s)			
Details	Document Name	Instructions	Options
Not Provided	Application to Change Conditions, Extend my Stay or Remain in Canada as a Student (IMM5709) (required)	?	

Internship letter from internship office.

### Supporting Documents

Supporting Documents			
Details	Document Name	Instructions	Options
Not Provided	Co-op Letter (required)	?	
Not Provided	Passport (required)	?	
Not Provided	Letter of Acceptance (required)		
Not Provided	Proof of Means of Financial Support (required)	?	
Not Provided	Digital photo (required)	?	

Customized **Verification of Enrolment Letter** with planed graduation date from SOLUS team, [solus@queensu.ca](mailto:solus@queensu.ca) . Make sure to print the letter to a pdf file without password protection. [See a sample letter here.](#)

### Optional Documents

Optional Documents	
Details	Document Name
Not Provided	Schedule 1 - Application for a Temporary Visa Made Outside Canada (IMM 5256)
Not Provided	Client Information

[CIC guidelines for supporting documents.](#) Possible supporting documents: Bank balance, most recent lump sum deposit record, tuition receipt for coming term(s), rent payment receipt for coming month(s), scholarship letter for coming year, etc.

### Fees

Fees			
Application	Quantity	Price (CAD) per unit	Total (CAD)
Study Permit	1	\$150	\$150

## Checklist sample: TRV

Details	Document Name	Help
Not Provided	Application for Visitor Visa (Temporary Resident Visa) Made Outside of Canada (IMM5257) (required)	

Supporting Documents			
Details	Document Name	Help	
Not Provided	Recent Education Transcript (required)	?	
Not Provided	Canadian Work or Study Permit (required)	?	Upload
Not Provided	Proof of Means of Financial Support (required)	?	Upload
Not Provided	Passport or travel document (required)	?	Upload File
Not Provided	Digital Photo (required)	?	Upload File
Not Provided	Proof of Next Terms Enrolment (required)	?	Upload File

Optional Documents			
Details	Document Name	Help	Options

[Order your transcript.](#)

Click on the "?" button to get detailed instructions on photos.


[Verification of Enrolment.](#)

You're only allowed to upload **one file**, not **one page**. If you have scanned any document with many pages, merge them to one file. You could get technical help from IT if you don't know how to merge pages. There are also some free services online such as: <https://www.pdfmerge.com/>.



# Form for all Work Permits

of Canada du Canada  
**APPLICATION TO CHANGE CONDITION OF RESIDENCE OR TO  
 EXTEND MY STAY OR REMAIN IN CANADA**  
 If you need more space for any section, print out an additional form.



Application/Demande:  
 UCI/IUC:

1 UCI  
 1234567890

2 \* I want service in:

3 I am applying for one or more of the following:

☐ \* A work permit with the same employer  
☐ \* Restoration of your status as a worker  
☒ \* An initial work permit or a work permit with a new employer  
☐ \* Temporary Resident Permit

**PERSONAL DETAILS**

1 Full name  
 \* Family name (as shown on your passport or travel document)  
 Given name(s) (as shown on your passport or travel document)

2 a) Have you ever used any other name (e.g. Nickname, maiden name, alias, etc.) ?  
☒ \* No ☐ \* Yes  
 b) If you answered "yes" to question 2a), please provide the name (e.g. Nickname, maiden name, alias, etc.)  
 Family name  
 Given name(s)

3 \* Sex  
 4 Date of birth  
 \* YYYY \* MM \* DD  
 5 Place of birth  
 \* City/Town  
 \* Country

6 \* Citizenship

7 Current country of residence:

Country	Status	Other	From	To
Canada	Student		2015-06-01	2018-09-30

8 a) Previous countries of residence: During the past five years have you lived in any country other than your country of citizenship or your current country of residence (indicated above) for more than six months?  
☒ \* No ☐ \* Yes  
 b) If you answered "yes" to question 8a), please provide details

Country	Status	Other	From	To

If it doesn't allow you to put in any past date, just put in tomorrow's date.

Your Study Permit expiry date.



## LANGUAGE(S)

1 * a) Native language/Mother Tongue <div></div>	*b) Are you able to communicate in English and/or French? <div></div>	c) In which language are you most at ease? <div></div>
d) Have you taken a test from a designated testing agency to assess your proficiency in English or French? <input type="checkbox"/> * No <input type="checkbox"/> * Yes		

## PASSPORT

1 * Passport number	2 * Country of issue <div></div>	3 * Issue date YYYY-MM-DD	4 * Expiry date YYYY-MM-DD
---------------------	-------------------------------------	------------------------------	-------------------------------

## NATIONAL IDENTITY DOCUMENT

1 Do you have a national identity document? <input type="checkbox"/> * No <input type="checkbox"/> * Yes				
2 Document number	3 Country of issue <div></div>	4 Issue date YYYY-MM-DD	5 Expiry date YYYY-MM-DD	

## US PR CARD

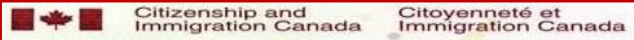


1 Are you a lawful Permanent Resident of the United States with a valid alien registration card (green card)? <input type="checkbox"/> * No <input type="checkbox"/> * Yes		
2 Document number	3 Expiry date YYYY-MM-DD	

## CONTACT INFORMATION

### If submitting your application by mail:

- All correspondence will go to this address unless you indicate your e-mail address below.

If you have any other ID card (document) from your own country other than your passport.

<b>2 Residential address</b> Same as mailing address						PROTECTED WHEN COMPLETED PROTÉGÉ UNE FOIS REMPLI - E	
Apt/Unit <input type="text"/>		Street no. <input type="text"/>				Application/Demande: UCI/IUC:	
<b>3 Telephone no.</b> <input checked="" type="checkbox"/> Canada/US <input type="checkbox"/> Other		Type Business		Country Code 1		No. ( 905 ) 688 — 5550	
<b>5 Fax no.</b> <input type="checkbox"/> Canada/US <input type="checkbox"/> Other		Country Code No.		Ext.		<b>6 E-mail address</b>	
<b>COMING INTO CANADA</b>							
<b>1</b> Date and place of your original entry to Canada		Date 2008-09-02 <small>YYYY-MM-DD</small>		Place Toronto			
<b>2</b> a) The original purpose for coming to Canada Study		b) Other		<input type="text"/>			
<b>3</b> Date and place of your most recent entry to Canada (if not the same as original entry)		Date 2012-08-25 <small>YYYY-MM-DD</small>		Place Toronto			
<b>4</b> If applicable, provide the document number of the most recent Visitor Record, Study Permit or Work Permit issued to you.		Document Number F123456789					

## DETAILS OF INTENDED WORK IN CANADA

1 \* a) What type of work permit are you applying for?

2 Details of my prospective employer (attach original offer of employment)

a) Name of Employer (If you are employed by a foreign employer who has been

b) Complete Address of Employer (Canadian or Foreign):

3 Intended location of employment in Canada?

Province

City/Town

Address

4 My occupation in Canada will be:

Job title

Brief description of duties

5

Duration of expected employment

From

To

YYYY-MM-DD

YYYY-MM-DD

6

Labour market opinion (LMO) No.

7

If you have been issued a Quebec Acceptance Certificate (CAQ), provide the:

Certificate Number

Expiry Date

8

Have you been issued a certificate under the Provincial Nominee program?

☐ \* No

☐ \* Yes

## DETAILS OF INTENDED WORK IN CANADA

1 \* a) What type of work permit are you applying for?

b) O

2

a) N

Co-op Work Permit

Exemption from Labour Market Impact Assessment

Labour Market Impact Assessment Stream

Live-in Caregiver Program

b) C

Open Work Permit

Other

Post Graduation Work Permit

3

Intended location of employment in Canada?

For all student work permit applications (COOP, PGWP), you can leave these fields empty.

8 Have you been Issued a certificate under the Provincial Nominee program? ☒ No ☐ Yes

## EDUCATION

Have you had any post secondary education (including university, college or apprenticeship training)? ☐ No ☒ Yes

If you answered "yes", give full details of your highest level of post secondary education.

1	From	Field and level of study	School/Facility name	
	2008 07			
	YYY MM			
	To	City/Town	Country	Province/State
	2013 04		Canada	ON
	YYY MM			

## EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator)

1	From	Current Activity/Occupation	Company/Employer/Facility name	
	2008 07	Student	Queen's University	
	YYY MM			
	To	City/Town	Country	Province/State
	YYY MM		Canada	ON
	From	Previous Activity/Occupation	Company/Employer/Facility name	
	YYY MM			
	To	City/Town	Country	Province/State
	YYY MM			
	From	Previous Activity/Occupation	Company/Employer/Facility name	
	YYY MM			

Leave blank.

Make sure to read and understand all questions before answering them.

**“Validate”** every time you make changes.

#### BACKGROUND INFORMATION

You must complete this section if you are 18 years of age or older.

1	a) Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	b) Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	c) If you answered "yes" to question 1a) or 1b), please provide details and the name of the family member (if applicable).		
	<div></div>		
2	a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	b) Have you ever been refused any kind of visa, admission, or been ordered to leave Canada or any other country?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	c) If you answered "yes" to question 2a) or 2b), please provide details.		
	<div></div>		
3	a) Have you ever committed, been arrested for or been charged with or convicted of any criminal offence in any country?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	b) If you answered "yes" to question 3a), please provide details.		
	<div></div>		
4	a) Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (including non obligatory national service, reserve or volunteer units)?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	b) If you answered "yes" to question 4a), please provide dates of service and countries where you served.		
	<div></div>		
5	Are you, or have you ever been a member or associated with any political party, or other group or organization which has engaged in or advocated violence as a means to achieving a political or religious objective, or which has been associated with criminal activity at any time?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
6	Have you ever been involved in the ill treatment of prisoners or civilians, looting or desecration of religious buildings?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes

Validate



Applicant Name

Date of Birth

**BACKGROUND INFORMATION**

You must complete this section if you are 18 years of age or older.

Clear Section

1

a) Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis?

☐

\*No

☐

\*Yes

b) Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada?

☐

\*No

☐

\*Yes

c) If you answered "yes" to question 1a) or 1b), please provide details.

2

a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?

☐

\*No

☐

\*Yes

b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country?

☐

\*No

☐

\*Yes

c) Have you previously applied to enter or remain in Canada?

☐

No

☒

Yes

\*d) If you answered "yes" to question 2a), 2b) or 2c), please provide details.

Study Permit, Work Permit, Temporary Resident Visa

3

a) Have you ever committed, been arrested for or been charged with or convicted of any criminal offence in any country?

☐

\*No

☐

\*Yes

b) If you answered "yes" to question 3a), please provide details.

4

a) Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (including non obligatory national service, reserve or volunteer units)?

☐

\*No

☐

\*Yes

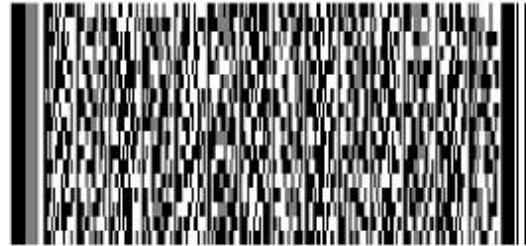
b) If you answered "yes" to question 4a), please provide dates of service and countries where you served.

Just list all permit(s) and visa you have ever applied for.

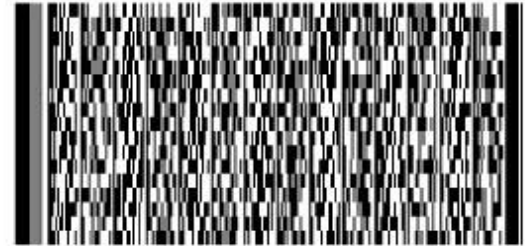


## Barcode Page

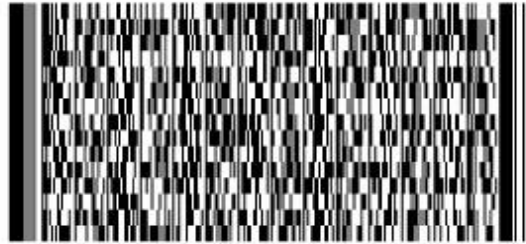
### APPLICATION TO CHANGE CONDITIONS, EXTEND MY STAY OR REMAIN IN CANADA AS A WORKER



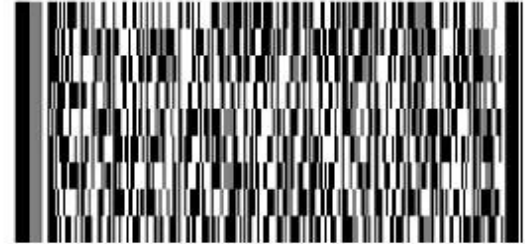
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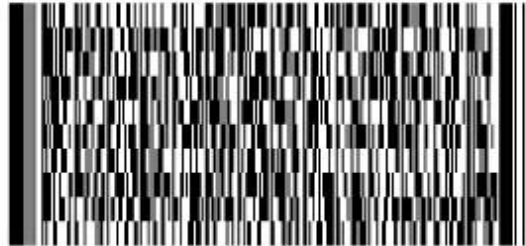
IMM5710\_12-2012\_2



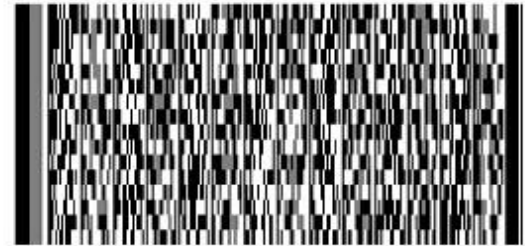
IMM5710\_12-2012\_3



IMM5710\_12-2012\_4



IMM5710\_12-2012\_5



IMM5710\_12-2012\_6

**DO NOT sign, DO NOT print.**

Just upload the PDF file.


**“Validate”** every time you  
make changes.

I consent to the release to Citizenship and Immigration Canada (CIC) and Canada Border Services Agency (CBSA) of all records and information for the purpose of processing my request that any government authority, including police, judicial and state authorities in all countries in which I have lived may possess about me. This information will be used to evaluate my suitability for admission to Canada or to remain in Canada pursuant to Canadian legislation.

I declare that I have answered all questions in this application fully and truthfully.

\_\_\_\_\_  
Signature of Applicant or Parent/Legal Guardian's for a person under 18 years of age.

\_\_\_\_\_  
Date: YYYY-MM-DD



 **IMPORTANT NOTE:** This application must be signed and dated before it is submitted. Do not forget to include photos, fees (if applicable) and any other documents required. Review the application guide for more information and verify that you have completed and provided all of the required documents as per the document checklist.

The information you provide on this form is collected under the authority of the Immigration and Refugee Protection Act to determine if you may be admitted to Canada as a worker. It will be stored in Personal Information Banks (PIB) of the Temporary Worker Records and Case File (CIC). The information may be shared with other Canadian government institutions such as the Canada Border Services Agency (CBSA), the Department of Foreign Affairs and International Trade Canada (DFAIT), the Royal Canadian Mounted Police (RCMP), the Canadian Security Intelligence Service (CSIS), and foreign governments in accordance with subsection 8(2) of the Privacy Act. Information may also be disclosed to foreign governments, law enforcement bodies and detention authorities with respect to the administration and enforcement of immigration legislation where such sharing of information may not put the individual and/or his/her family at risk. Information may also be systematically validated by other Canadian government institutions under the terms of an agreement or arrangement for the purposes of validating status and identity to administer their programs. In accordance with the Privacy Act and the Access to Information Act, individuals have a right to protection of and access to their personal information. Details on these matters are available at the Info Source website (<http://infocanada.gc.ca>) and through the Citizenship and Immigration Canada Call Centre.

## Form for Study Permit

*(If you apply SP + COOP WP together, you will use this form)*

### APPLICATION TO CHANGE CONDITION OF RESIDENCE EXTEND MY STAY OR REMAIN IN CANADA

 		<b>CANADA</b> PROTECTED WHEN COMPLETED / PROTÉGÉ UNE FOIS REMPLI	
1 UCI: _____		2 I want: _____	
3 I am applying for one or more of the following: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div> <input checked="" type="checkbox"/> An initial study permit or extension of study permit  <input type="checkbox"/> Initial temporary resident permit or extension of temporary resident permit         </div> <div> <input type="checkbox"/> Restoration of temporary resident status as a student         </div> </div>			
<b>PERSONAL DETAILS</b>			
1 Full name Family name (as shown on your passport or travel document)		Given name(s) (as shown on your passport or travel document)	
2 Have you ever used any other name (e.g. Nickname, maiden name, alias, etc.) ? Family name		<input type="checkbox"/> No <input type="checkbox"/> Yes Given name(s)	
3 Sex <div style="border: 1px solid black; width: 20px; height: 20px; margin: 5px auto;"></div>	4 Date of birth YYYY MM DD	5 Place of birth City/Town Country	
6 Citizenship <div style="border: 1px solid black; width: 100%; height: 20px; margin: 5px auto;"></div>			
7 Current country of residence:			
Country	Status	Other	To
Canada	student		YYYY-MM-DD
8 Previous countries of residence: During the past five years have you lived in any country other than your country of citizenship or your current country of residence (indicated above) for more than six months?			
Country	Status	Other	To
			YYYY-MM-DD

If it doesn't allow you to put in any past date, just put in tomorrow's date.

Your Study Permit expiry date.

## LANGUAGE(S)

<b>1</b> * a) Native language/Mother Tongue <div>▼</div>	*b) Are you able to communicate in English and/or French? <div>▼</div>	c) In which language are you most at ease? <div>▼</div>
d) Have you taken a test from a designated testing agency to assess your proficiency in English or French? <input type="checkbox"/> * No <input type="checkbox"/> * Yes		

## PASSPORT

<b>1</b> * Passport number	<b>2</b> * Country of issue <div>▼</div>	<b>3</b> * Issue date YYYY-MM-DD	<b>4</b> * Expiry date YYYY-MM-DD
----------------------------	---	-------------------------------------	--------------------------------------

## NATIONAL IDENTITY DOCUMENT

<b>1</b> Do you have a national identity document? <input type="checkbox"/> * No <input type="checkbox"/> * Yes			
<b>2</b> Document number	<b>3</b> Country of issue <div>▼</div>	<b>4</b> Issue date YYYY-MM-DD	<b>5</b> Expiry date YYYY-MM-DD

## US PR CARD

<b>1</b> Are you a lawful Permanent Resident of the United States with a valid alien registration card (green card)? <input type="checkbox"/> * No <input type="checkbox"/> * Yes	
<b>2</b> Document number	<b>3</b> Expiry date YYYY-MM-DD

## CONTACT INFORMATION

### If submitting your application by mail:

- All correspondence will go to this address unless you indicate your e-mail address below

If you have any other ID card (document) from your own country other than your passport.



<b>2 Residential address</b> Same as mailing address? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Apt/Unit	Street no.
City/Town	Country
<b>3 Telephone no.</b> <input checked="" type="checkbox"/> Canada/US	
Type	Country Code No. Ext.
Business	1 (905) 688 - 5550
<b>5 Fax no.</b> <input type="checkbox"/> Canada/US <input type="checkbox"/> Other	
Country Code No. Ext.	
<b>6 E-mail address</b>	

**COMING INTO CANADA**

<b>1</b> Date and place of your original entry to Canada	Date 2008-09-02 <small>YYYY-MM-DD</small>	Place Toronto
<b>2</b> a) The original purpose for coming to Canada Study	b) Other	
<b>3</b> Date and place of your most recent entry to Canada (if not the same as original entry)	Date 2012-08-25 <small>YYYY-MM-DD</small>	Place Toronto
<b>4</b> If applicable, provide the document number of the most recent Visitor Record, Study Permit or Work Permit issued to you.	Document Number F123456789	



Queen's  
University's [DLI](#)  
# is:  
O19376023352

This is school  
information.

Your current bank balance + estimated income  
for the coming year. [Review CIC supporting  
document guidelines](#). Possible supporting  
documents: Bank balance, most recent lump sum  
deposit record, tuition receipt for coming term(s),  
rent payment receipt for coming month(s),  
scholarship letter for coming year, etc.

DETAILS OF INTENDED STUDY IN CANADA			
1 I have been accepted at the following educational institution			
* a) Name of School		* My level of study will be:	My field of study will be:
b) Complete address of school in Canada			
* Province	* City/Town	* Address	
2 Designated Learning Institution # (O#)		My Student ID # is:	3 Duration of expected study
4 The cost of my studies will be:		* From YYYY-MM-DD	
* Tuition	Room and board	* b) My expenses in Canada will be paid by: c) Other	
5 * a) Funds available for my stay (CAD)		Myself Parents Other	
6 a) In addition to a study permit, are you also applying for a work permit?		* b) What type of work permit are you applying for:	
* No <input type="checkbox"/> * Yes <input checked="" type="checkbox"/>		Co-op Work Permit	
7 If you have been issued a Quebec A Certificate Number		Co-op Work Permit Open Work Permit Post Graduation Work Permit	
Where you intend to study, you must fill out the Custodian Declaration [IMM5646] form.			
University, college or apprenticeship training)? <input type="checkbox"/> * No <input type="checkbox"/> * Yes			
of post secondary education.			
School/Facility name		Province/State	
Country		Province/State	
EMPLOYMENT			
Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator)			

If you apply to extend SP + Coop WP.



Applicant Name

Date of Birth

**BACKGROUND INFORMATION**

You must complete this section if you are 18 years of age or older.

Clear Section

1 a) Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis? ☐ \*No ☐ \*Yesb) Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada? ☐ \*No ☐ \*Yes

c) If you answered "yes" to question 1a) or 1b), please provide details.

2 a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada? ☐ \*No ☐ \*Yesb) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country? ☐ \*No ☐ \*Yesc) Have you previously applied to enter or remain in Canada? ☐ No ☒ Yes

\*d) If you answered "yes" to question 2a), 2b) or 2c), please provide details.

Study Permit, Work Permit, Temporary Resident Visa

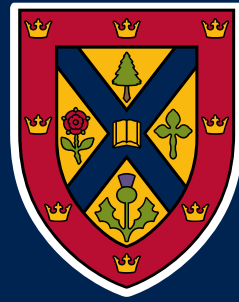
3 a) Have you ever committed, been arrested for or been charged with or convicted of any criminal offence in any country? ☐ \*No ☐ \*Yes

b) If you answered "yes" to question 3a), please provide details.

4 a) Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (including non obligatory national service, reserve or volunteer units)? ☐ \*No ☐ \*Yes

b) If you answered "yes" to question 4a), please provide dates of service and countries where you served.

Just list all permit(s)  
and visas you have  
ever applied for.



Queen's  
UNIVERSITY