QUIC COMMUNITY SOUP LUNCH COOK  
Fall/Winter 2017-18  
JOB POSTING

The Community Soup Lunch is an event organized to bring the Queen’s community together over a bowl of soup with recipes from various countries. The Community Soup Lunch happens at QUIC 5 times within the school year, the event takes place between 12 – 1pm.

SUMMARY:  
The Community Soup Lunch Cook participates as a member of the International Centre team by working between September 2017 and March 2018. The Cook will prepare soup for 5 upcoming community lunches. This is a casual position totaling approximately 28 hours (typically working 5.5 hours per event; 5 events) at a pay rate of $12/hour. Safety training and general orientation will be provided.

ELIGIBILITY: Position open to Queen’s students (international students are encouraged to apply), or to a spouse/partner of an international student (must have a work permit). Work Study students are welcome to apply.

DEADLINE TO APPLY: Sunday, September 10, 2017

SUPERVISOR:  
The Cook reports to the QUIC International Programs Assistant.

WORK PERIOD:  
Applicant must be available to work between 8:30 am and 2 pm on:
- Wednesday, Sept 20
- Wednesday, Oct 18
- Wednesday, Jan 17
- Wednesday, Feb 14
- Wednesday, Mar 14

DUTIES AND RESPONSIBILITIES:  
- Prepare vegetarian soup for about 160 people at the QUIC kitchen
- Ensure cleanliness and safe handling of food during preparation
- Review and follow soup recipes
- Prepare vegetables (wash, peel, slice)
- Clean-up of the kitchen work surfaces used
- Ensure all tasks are completed on time; follow guidelines
- Help with room set up as needed

REQUIRED SKILLS:  
- Food preparation and advanced cooking skills required
- Experience in preparing meals for groups of people
- Excellent communication skills
- Good organizational and multitasking skills
- Ability to work effectively with others

**HOW TO APPLY:**
Please e-mail your resume and cover letter that outlines:
- Your motivation to work with the QUIC
- Any previous experience with food preparation and cooking skills

Email your application to m.badmos@queensu.ca with position title in subject line.