



2016 IETP Registration

Personal information:

Name: _____

Address: _____

Telephone: (____) _____ **Fax :** (____) _____

Email Address: _____

Institution: _____

Position: _____

COURSES (tax must be added to fee):

Course	Dates	Fee
<input type="checkbox"/> <i>IETP I: Advising & Programming for New Professionals in the Field of International Education—Working with Incoming International Students</i> \$1795 (CBIE member) \$1995 (CBIE non-member) Plus 13% HST	May 13-15, 2016 in conjunction with the OAIE/CBIE regional conference at Durham College (Oshawa, ON)	
<input type="checkbox"/> <i>IETP I: Advising & Programming for New Professionals in the Field of International Education—Working with Outbound Students</i> \$1795 (CBIE member) \$1995 (CBIE non-member) Plus 5% GST	June 21-23, 2016 in conjunction with the Western/CBIE Regional Conference at the University of Regina (Regina, SK)	
<input type="checkbox"/> <i>IETP I: Working More Effectively in an Intercultural Workplace</i> \$1795 (CBIE member) \$1995 (CBIE non-member) Plus 13% HST	May 22-24, 2016 in conjunction with the Atlantic/CBIE Regional Conference at the University of New Brunswick (Fredericton, NB)	
<input type="checkbox"/> <i>IETP I: Formation en orientation et en programmation pour nouveaux professionnels en éducation internationale: travailler auprès d'étudiants internationaux entrants</i> \$1795 (CBIE member) \$1995 (CBIE non-member) Plus 5% GST	Dates TBA in conjunction with the Quebec/CBIE Regional Conference at College Montmorency (Laval, QC)	
<input type="checkbox"/> <i>IETP II: Advanced Topics in International Education</i> \$1795 (CBIE member) \$1995 (CBIE non-member) Plus 13% HST	November 11-13, 2016 in conjunction with the CBIE Annual Conference at the Westin Hotel (Ottawa, ON)	
TOTAL OWING (COURSE fee and tax)		

PLEASE NOTE: if you wish to pay your fees with a credit card, registration must be completed online at www.quic.queensu.ca/ietp

- Payment (cheque only) is attached**
- Please invoice me**

PLEASE NOTE: Payment is due within 30 days of registration; places will be held for 30 days if registration is received without payment. All registration forms will be processed in the order in which they are received. Registrations cancelled within one month of course start date will be charged an administration fee of \$200; there is no fee charged for participant substitutions at any time.

The IETP reserves the right to cancel any course (full refund applies). Registration form can be **faxed** to (613) 533 3159, **emailed** to ietp@queensu.ca; or **mailed** to: International Educators Training Program (IETP), QUIC, JDUC 117 Queen's University, Kingston, ON K7L 3N6